

## Kaira Konko Scout Fellowship Constitution



The Name of the Fellowship is to be the Kaira Konko Scout Fellowship, as approved by the County Commissioner in July 2003 and herein referred to as the Kaira Konko SF. It is formed as a Scout Fellowship with Hampshire Scout County in accordance with the Policy, Organisation and Rules of the Scout Association.

### **2. Membership**

Membership is open to any person subject to the conditions of P.O.R. and the following additional conditions.

2a) Any member of the Kaira Konko SF may make nominations for membership. Following such a nomination a majority vote of the full membership will be required to either approve or deny the nomination. The nomination and vote will be deemed invalid if the nominee is not invested within four months of the vote. In such cases a new nomination and vote will be required.

2b) Prospective members may not be in direct contact with Beavers Scouts, Cub Scouts, Scouts or Explorer Scouts or be responsible for any Scouting activity unless they hold a valid Scouting warrant or have been cleared by the County Appointments to do so. It is the responsibility of the Fellowship Chairman and the Fellowship Committee to ensure that a valid warrant is held or that details of prospective members are passed to the County for approval;

2c) i) The Kaira Konko SF may appoint honorary members;  
ii) Honorary membership is given to people who in the opinion of the Kaira Konko SF have been of outstanding service or assistance to the Kaira Konko SF but who are not able to be members  
iii) Honorary members are not allowed to vote at meetings;  
iv) Nominations for honorary membership may be made by any member and agreed by a majority vote at the following meeting of the full membership.

2d) All members must provide some degree of Active Support to scouting

### **3. Administration and Organisation**

3a) Within the Kaira Konko Scout Fellowship there will exist five Executive posts, these being:-

- I. Chairman;
- II. Administrator
- III. Treasurer;
- IV. Secretary;

## V. Public Relations

3b) In order to comply with the Data Protection Act (1998) the Secretary shall act as 'Data Controller' and keep membership records and other relevant information in accordance with Fact Sheet FS270001.

3c) All Committee posts should be nominated and seconded by a member of Kaira Konko SF each year at the A,G.M. Any member of the Kaira Konko SF can propose a vote of no confidence after a period of six months. If carried new elections will be held.

3d) The position of Chairman is subject to the approval of the County Commissioner and a list of all nominees for the position of Chairman will be passed to the County Commissioner for approval prior to the AGM.

3e) The purpose of the Committee is to manage the day to day affairs of the Kaira Konko SF and to make recommendations to the Kaira Konko SF at business meetings where majority decisions are required.

3f) Where a decision of the Kaira Konko SF is required a vote will be held at the formal business meeting. A 'majority' is then deemed to be the majority of the members attending that meeting. A corium is specified as 5 members.

3g) Matters requiring majority decisions are;-

- i) Change to the Constitution;
- ii) Election of posts as in 3c) above;
- iii) Commitment of the Kaira Konko SF to activities as defined below;
- iv) Any other matters as deemed necessary.

## 4. Finances

4a) The Treasurer is responsible to the Kaira Konko SF for the collection of subscriptions and the preparation of the annual accounts in March of each year or the preparation of a statement of account when requested. The annual accounts must be inspected or audited in accordance with the requirements of POR and the Charities Commission and a copy forwarded to the County Treasurer.

4b) The cost of the annual Scout Association Hampshire County Membership fees payable for those members who do not pay through other sources should be met the individual. These subscriptions are paid annually before 31st December. The amount will be adjusted to cover the fees levied by County and Head Quarters.

4d) A bank account (as defined in P.O.R.) must be maintained by the Kaira Konko SF.

4e) A period of 28 days is allowed for the payment of subscriptions after the due date. After 14 days have elapsed voting rights are suspended and after 28 days it will be assumed that the member has left Kaira Konko SF unless notified otherwise.

4f) The Kaira Konko SF should offer suitable remuneration to any Scout Group whose premises or facilities they use.

**5.Purpose & Activities**

5a) The primary purpose of the Kaira Konko Scout Fellowship is to provide Active Support to Scouts and Scouting in Kaira Konko, Soma, The Gambia, in accordance with the remit reviewed and agreed annually with the County Commissioner.

5b) Activities can be organised by any member of the Kaira Konko SF who will then hold full responsibility for all organisational procedures connected with that activity.

5b) All activities should be organised and conducted in accordance with the current copy of P.O.R.

5c) The Kaira Konko SF should provide a facility for helping other Scout sections, the Scout County and the general community whenever requested and subject to the availability to meet such requests.

5d) The Kaira Konko SF should also provide a programme of varied social activities suited to the interests of the membership, although this is not the primary purpose of the Scout Fellowship or individual membership.

This constitution is subject to change at any time subject to the requirements of 3f) above and any subsequent amendments should be agreed by the County Commissioner and dated and signed by the current Chairman.

Read and approved: .....

(County Commissioner)

Date:

Read and approved: .....

(Chairman of Kaira Konko Scout Fellowship)

Date: